

## Advance Registration Planner

LAST NAME FIRST NAME M.I. (please print clearly)

L# Major Date

I understand that if my previous term's account balance is not \$0.00 by 11:59 p.m. on the Advance Registration Payment Deadline date each term, *I will be dropped* from all the classes for which I have registered during the Advance Registration period.

*It is my responsibility* to check the web page: [www.lanecc.edu/stuser/ar.htm](http://www.lanecc.edu/stuser/ar.htm) to determine the Advance Registration dates and payment deadlines for each term.

Student Signature

<b>Term &amp; Year:</b> <input type="checkbox"/> <i>Course Title/Number Credits</i>      	<b>Term &amp; Year:</b> <input type="checkbox"/> <i>Course Title/Number Credits</i>      	<b>Term &amp; Year:</b> <input type="checkbox"/> <i>Course Title/Number Credits</i>      	<b>Term &amp; Year:</b> <input type="checkbox"/> <i>Course Title/Number Credits</i>      
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Please return after the first week of \_\_\_\_\_ to be advised and released for future terms.  
Term & Year

Counselor or Academic Advisor Signature

**PLEASE READ IMPORTANT INFORMATION ON THE BACK**

# Advance Registration Release Information

## Important Advance Registration Policies

You must pay your previous term's account balance\* in full by the Advance Registration payment date for each term.

If you do not pay this in full, your Advance Registration classes will be dropped from your schedule.

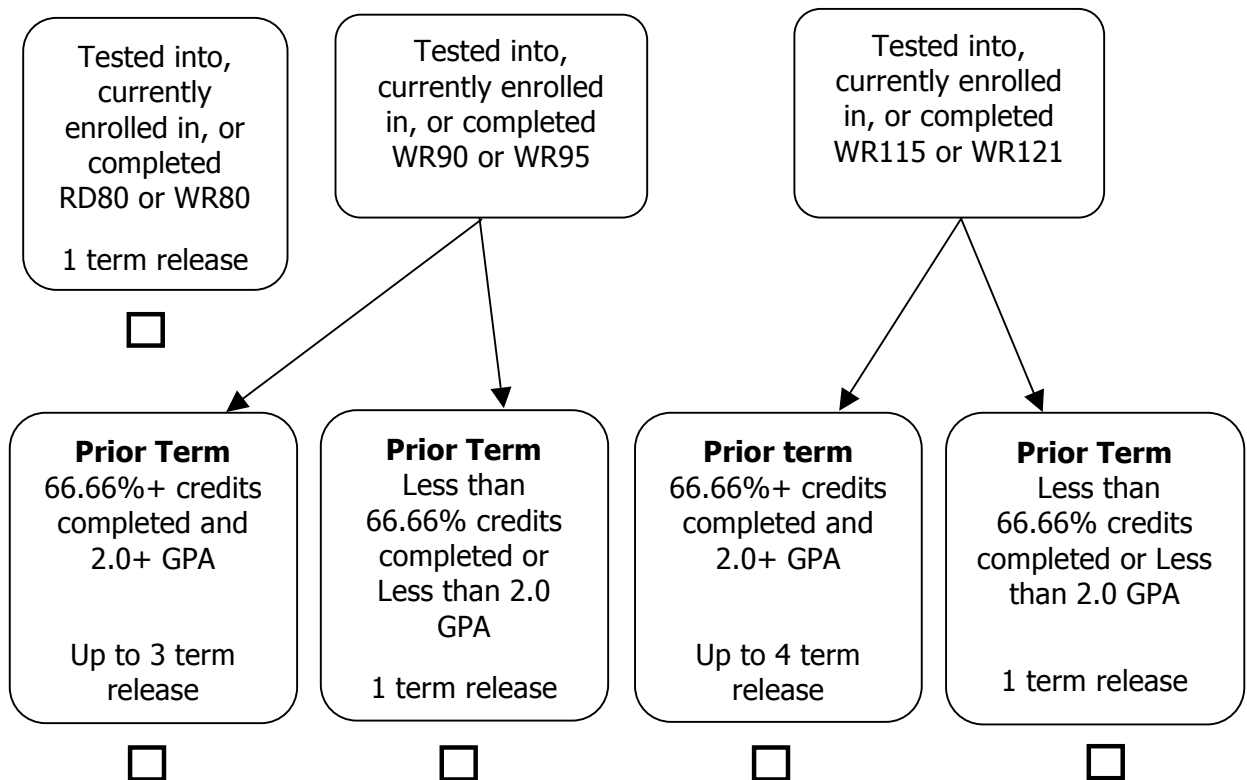
\*Previous term refers to the term before the Advance Registration term. For example, if you do Advance Registration for Winter term, your previous term account balance for Fall term must be paid in full by the payment deadline.

Check the webpage:  
[www.lanecc.edu/stuser/ar.htm](http://www.lanecc.edu/stuser/ar.htm)  
for dates and payment deadlines.

Be sure to login frequently to **myLane** for important Lane updates and information. Go to [www.lanecc.edu](http://www.lanecc.edu) and select **myLane** from the menu at the bottom left.

**Advance Registration is a privilege for students who commit to meeting with a counselor or academic advisor to create an academic plan. Students must meet with a counselor or academic advisor for their degree/certificate program or transfer major.**

**Students are released for Advance Registration for up to 4 terms, according to the following criteria: writing level and satisfactory academic progress status.**



**Please keep this planner and bring it to your next advising session.**