

**Back On Course Alert 3
Resource Plan**

Assignment 3: Updated Success and

Name: _____

Date: _____

Assignment 3 has **three parts** to it (**3A, 3B, 3C**). Each part will be due at a different time, and each part is worth 15 points.

Part 3A: TWO Copies due at the beginning of Class on _____

Points for Part 3A: _____

Academic Progress Standards: Print a current Lane Transcript (credit classes only). Refer to your Lane transcript to get the information needed below. How did you do in each term that you did not meet Academic Progress Standards? Use this information to help you think about what is needed for your updated Success and Resource Plan. Attach your Lane transcript to this assignment.

	Alert One	Alert Two	Alert Three
Term not meeting APS			
Number of Total Credits Enrolled (after refund date)			
Number of Total Credits Completed (A, B, C, D, P)			
Term Completion Rate (# comp credits / # enrolled credits)			
Term GPA			
Cumulative Completion Rate			
Cumulative GPA			

Updated Success Plan: Review Assignment 2 in which you re-evaluated the obstacles that have challenged you over the past several terms, and your progress in utilizing success strategies and Lane resources. It is very important to get clear about what is interfering with your success and to commit to making changes. *Remember-if you keep doing what you've been doing, you'll keep getting what you've been getting.*

OBSTACLES - Carefully and completely describe in detail the three most important **obstacles** that have gotten in your way of good academic progress.

SOLUTIONS - Carefully and completely describe in detail the three most important **solutions** that you are committed to utilize fully this term to achieve good academic progress. Include when, where, and how you will implement these solutions.

Obstacle 1

Solution 1

Obstacle 2

Solution 2

Obstacle 3

Solution 3

Part 3B: Resource Plan and Tracking Form – TWO copies due: _____ In the form below, list the resources you commit to use this term to help you achieve good academic standing. Included in the first few boxes are resources you will utilize as class assignments, but it is important that you develop an additional personalized resource plan for at least another three resources.

Points for Part 3B: _____

Name of Resource	Resource Plan: Include details about how you will use the listed resource. Include where, when, how often.	Date(s) completed
List resources you will use this term	In the Date(s) completed section record the dates that you used the resource.	
Retention Counseling (Assignment 3C)	In the next two days email your Major or Undeclared Counselor to request a 30-minute appointment to review Assignment 3 and get their input to improving academic success. Use sample email in Moodle to request appointment. Date/time of appointment: _____ You may want to visit your Counselor more than one time. Indicate if you plan to do that in one of the blank boxes below.	
Academic Advising (Assignment 4)	Visit your Academic Advisor or Counselor to review and update your Progress Report and draft Term-by-Term Planner (Assignment 4). Advisor/Counselor Drop-In Times _____ You may want to visit your Advisor more than once. Indicate if you plan to do that in one of the blank boxes below.	
Mid-Term Progress Reports (Assignment 5)	During Week 4, drop off a Mid-Term Progress Report (MTPR) for every one of your faculty members, including your BOC Instructor. Ask that they complete the MTPR and return to you during Week 5. Arranging to pick up your MTPR from your Instructor would be an ideal time to discuss your class progress. You may want to visit your Instructor(s) more than once. Indicate if you plan to do that in one of the blank boxes below.	

Part 3C: Retention Counseling Appointment – Two copies due _____

Points for Part 3C: _____

Retention Counseling: Take your completed Assignment 3A and 3B, along with the blank Assignment 3C to the appointment with your Retention Counselor. Reviewing your Updated Success and Resource Plan with a Counselor is a great opportunity to gather an outside perspective on your plan. A Counselor will be able to make recommendations about what you could add to your plan to make it more effective. The Counselor might also offer you some objective feedback about whether the plan seems realistic and doable.

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RETENTION COUNSELOR COMMENTS: Identify resources, activities, people that will help student implement their Updated Success and Resource plan.

I commit to following the Resource Plan and the Counselor recommendations.

Student Name and Signature

Date

Counselor Name and Signature

Date