PHYSICAL THERAPIST ASSISTANT
FALL 2012
APPLICATION INFORMATION

IMPORTANT DATES

See detailed information throughout this application. Highlighted blue text serves as links to important information.

February 22, 2012 Applications forms received prior to this date, will not be reviewed.	Date of submission prior to application deadline has no bearing on applicant ranking. Courses listed on Point Petition Sheet must appear on Lane or submitted transcripts.
	Physical Therapist Assistant - On-line Application and Payment opens – see below.
	Submit request(s) for course equivalencies for prerequisite courses taken at other colleges to Lane instructional departments early. Expect 2-4 weeks processing time.
Application documents Do not submit prior to February 22, 2012	Application Forms, Personal Statement and Online Application Instructions are due on the same date. To access necessary information complete Log In. Username is your L number and Password is your Lane PIN. If necessary create an account. Select Physical Therapist Assistant - Section 1: Preparing to Apply. Transcripts from other institutions must be received by Enrollment Services by date of application. Once processing begins if any one of these portions is missing, the application will be considered incomplete.
April 3, 2012 - 5 p.m.	Deadline: Final date to submit Transcripts from other institutions to Enrollment Services per instructions provided in this application.
April 3, 2012 – 5 p.m.	Deadline: Final date to submit Forms, Personal Statement (and documents if applicable) must be received at Health Professions Application Center by email – see instructions.
	Deadline: Final date to submit Physical Therapist Assistant On-line Application and Payment.
April 20, 2012	Notification – Invitation for Interview by E-mail
April 30 - May 3, 2012	Interviews – time and location TBA
May 11, 2012	Notification - Program Acceptance by E-mail
May 24, 2012	Mandatory Orientation for all accepted and standby students – Time and location TBA

LANE PHYSICAL THERAPIST ASSISTANT PROGRAM

The APTA Commission on Accreditation in Physical Therapy Education granted the Lane Community College Physical Therapist Assistant (PTA) Program full accreditation on November 9th, 2011. The program initial accreditation continues until December 31, 2016.

APPLICATION AND PROGRAM COUNSELING/ADVISING

It is HIGHLY recommended that applicants work with a counselor/advisor in the Counseling Department to review program requirements. It is the applicant's responsibility to be aware of program entrance and degree completion requirements.

For Counseling and Advising assistance in meeting program or application requirements, please go to Counseling and Advising in Building 1, Room 103 or E-mail PTAProgram@lanecc.edu.

An Academic Advising Resource is available to all students. To access this go to www.lanecc.edu choose "Moodle." Select "Academic Advising" and then choose "Academic Advising Resources – Physical Therapist Assistant."

Cooperative Education classes in the program require a clear criminal background check. Some cooperative education sites require drug screening, prior to enrollment. Applicants are advised to work with Counseling and Advising regarding questions and/or concerns about program cooperative education requirements.

The following information is intended for program entrance only and does not include information on courses required for degree completion. Please review the Lane Catalog Physical Therapist Assistant - Associate of Applied Science Degree Information.

SELECTION CRITERIA

Acceptance into this program is limited to 24 applicants. Program admission is based on a point allocation system which includes a written personal statement and an interview. The top 36 applicants will be asked to interview. In addition to applicants who are admitted into the program, there is a designated standby status. Standby students may be allowed into the program if an admitted student declines. Standby status is not given automatic "accept status" or "accept priority" the following year.

2012 APPLICATION PROCESS:

1. Admission to Lane
   If you are not currently a Lane credit student, complete Lane's college credit admission process and obtain a student "L" number. Make sure to complete all "Steps to Enroll in Credit Classes" including testing.

2. The PTA Application has two parts an on-line application & payment, and written application forms.
   A. Instructions for the On-line Application and Payment follow the Forms pages. This application will include a $50 non-refundable application fee, therefore do not initiate until you are sure you will have the prerequisites and requirements met. Be sure you have submitted official sealed Transcripts (if needed) prior to emailing your Forms and your Personal Statement.
   B. Submit completed Physical Therapist Assistant Application Forms, Personal Statement Instructions and documentation, if required. Applications must be received by deadline. If needed mail course equivalency, medical terminology syllabus or substitution forms to HP Application Center. Attn: Physical Therapist Assistant Application Documentation 4000 East 30th Avenue, Eugene, OR 97405.

3. Notification
   Notification of your status for taking the essay will arrive by E-mail or myLane portal.
   - VERY IMPORTANT! Set your "spam filter" system to accept mail addresses containing @lanecc.edu or your notification may be spammed! Do this even if you are currently receiving e-mails from Lane.
   - You are NOT considered an applicant to the program until you meet all application requirements.

APPLICATION MINIMUM REQUIREMENTS AND COURSE PREREQUISITES:
- Apply to Lane as a credit student and have an assigned Lane student number (L number)
- Have an email address
- Meet Lane Oregon Residency requirement
- Meet Math Requirement see Point Petition Sheet Form 2
- All courses must have a letter grade of C or higher (C- or lower not accepted)
- All course work must be documented (appear on a Lane or other college transcript)
- Course Prerequisites include – HO 100, WR 121, HO 150 and PSY 201. See Academic Advising Guide for more information.
- 25 Work/Observation Hours see instructions.
- Applicants with courses taken at other colleges, see Lane Transfer Tool to determine how prior college coursework can be used to meet application or program requirements.
- If course(s) not taken at Lane use the Lane Transfer Tool. If courses not listed please review the Transfer Advising Guide.
- Submit Forms, Personal Statement, Online Application and Transcripts as instructed.

BASIC COMPUTER COMPETENCY
   Success the Physical Therapist Assistant program requires that students be computer literate, including at least word processing, use of spreadsheets, and web searches. Students without computer experience are expected to seek out opportunities for remediation in this competency prior to entering the program.

TRANSCRIPTS
Submit Transcripts (if required) to Enrollment Services. All courses used for points must be recorded on your transcript.

- Do not submit transcripts from Lane Community College to Enrollment Services or the HP Application Center.

- Sealed, official, transcripts from schools other than Lane must arrive the same date or before Online Application, Forms and Personal Statement are submitted or emailed
    Lane Enrollment Services, ATTN: HP Transcript
    4000 East 30th Ave., Eugene, OR 97405
- If official transcripts are received at the Health Professions Application Center, they will NOT be forwarded to Enrollment Services.

TRANSFER CREDITS, COURSE EQUIVALENCIES

Courses taken at other colleges may be eligible for use in the application process. Use the following steps and make sure to consult with a program advisor/counselor.

DO NOT DELAY. It is your responsibility to initiate the process early and make sure it has been completed by the application deadline.

IMPORTANT. Equivalencies must meet both Core Program and AAS degree requirements. See Academic Advising Guide or consult with a program counselor or academic advisor.

1. For colleges other than Lane, submit an official, sealed transcript to Enrollment Services. College transcripts received by Lane's Enrollment Services may be verified in *myLane*.

2. Go to the Enrollment Services website Lane Transfer Tool.

3. Review "General Information for Transferring Credits."

4. Select "Look up Transferable Credits" to check on transferable classes for courses listed on the Point Petition Sheet. If your course(s) are listed as equivalent to course numbers and titles provided- no further action is needed.

5. If your Medical Terminology course is not listed submit by email or mail a copy of the course syllabus. Email to HPApplicationCenter@lanecc.edu or mail to HP Application Center Attn: PTA Application Documentation 4000 East 30th Ave, Eugene, OR 97405

6. If the college/course is not shown *see instructions provided in the* Transfer Advising Guide.
   - If you obtain course equivalencies or substitutions request copy of the approval in-person or by email.
   - Course equivalencies must be approved and received in Enrollment Services by your date of application.
   - If the instructional department/division has determined your transfer work does not meet Lane Course equivalency criteria you may discuss your transfer work with the PTA Program Coordinator.

Courses from Non-accredited colleges will not be considered in the initial evaluation of your application nor can they be considered toward any degree requirements.

AMERICANS WITH DISABILITIES ACT
If you need assistance because of a disability, you may be eligible for academic accommodations through Disability Services. For more information contact Disability Services at 463-5150, or TDD 463-3079, Building 1, Room 218.

Fall 2012 FALL ENROLLMENT REQUIREMENTS
If accepted or considered standby to the program, you must complete the following. Failure to do so will result in forfeiture of program eligibility:
1. Have completed MTH 095 or higher or be eligible to take MTH 095 Fall term 2012.
2. Have completed HO 152 or BI 233 or be registered for HO 152 or BI 233 Fall term 2012.
3. Attend Mandatory Orientation Session for all Accepted students – time and location TBA.